

**REPORT TO:** Executive Board

**DATE:** 15 March 2018

**REPORTING OFFICER:** Strategic Director – Enterprise, Community & Resources

**PORTFOLIO:** Resources

**SUBJECT:** Review of Council wide Fees and Charges

**WARDS:** Boroughwide

## **1.0 PURPOSE OF THE REPORT**

1.1 In conjunction with the annual budget review, it is proposed to charge the fee rates for services in accordance with the schedules shown in Appendix A, B and C. This report presents the proposed fees and charges for 2018/19 for services provided by both of the Council's Directorates.

**2.0 RECOMMENDATION: That the proposed fees and charges for 2018/19 as set out in Appendix A and for 2019/20 as set out in Appendices B and C, be approved.**

## **3.0 SUPPORTING INFORMATION**

3.1 The review of fees and charges has been carried out as part of the budget preparations for 2018/19. Generally fees and charges have been set to ensure the Council recovers costs incurred as a result of providing the service the fee is payable for. It is proposed that existing fees and charges be increased generally in line with inflation; others have been reviewed with consideration given to the impact of the price change. Where applicable, VAT will be added to the charges set out in the appendices.

3.2 Members have previously approved the 2019/20 charges for Halton Registration Service on 19 October 2017 and 2018/19 charges for traveller sites on 22 February 2018. For completeness the charges are included within this report

3.3 As part of the in-year budget monitoring process, actual income from fees and charges will be regularly reviewed against budgeted income.

3.4 The schedule in Appendix A includes a number of statutory fees which may increase during the coming financial year and therefore the relevant fees will be increased accordingly. Appendix B and C to the report covers chargeable rates for The Brindley and Registrars service for financial year 2019/20.

## **4.0 POLICY IMPLICATIONS**

4.1 The effects of the proposed changes have been incorporated into budgets for 2018/19. As per the Medium Term Financial Strategy budgeted income for

2018/19 has been increased by 2.5%, except where additional increases have been proposed as saving items, statutory fee increases apply or where income targets have been reduced to reflect the actual recovery rate. Individual fees and charges have been reviewed and increases proposed by Service Managers which also reflect the particular circumstances of each area.

## **5.0 FINANCIAL IMPLICATIONS**

5.1 The financial implications are as presented in the report and appendices.

## **6.0 IMPLICATIONS FOR THE COUNCIL'S PRIORITIES**

### **6.1 Children and Young People in Halton**

There are no implications for this priority.

### **6.2 Employment, Learning and Skills in Halton**

There are no implications for this priority.

### **6.3 A Healthy Halton**

There are no implications for this priority.

### **6.4 A Safer Halton**

There are no implications for this priority.

### **6.5 Halton's Urban Renewal**

There are no implications for this priority.

## **7.0 RISK ANALYSIS**

7.1 There is a requirement for the fees to be paid and in order to avoid the risk of them not being paid; the fees should be received before the service is provided.

7.2 The Council's budget assumes an increase in fees and charges income in line with those proposed in the Medium Term Financial Strategy. If increases are not approved it may lead to a shortfall in budgeted income targets.

## **8.0 EQUALITY AND DIVERSITY ISSUES**

8.1 There are no Equality and Diversity implications arising as a result of the proposed action.

## **9.0 LIST OF BACKGROUND PAPERS UNDER SECTION 100D OF THE LOCAL GOVERNMENT ACT 1972**

9.1 There are no background papers under the meaning of the Act.

**ENVIRONMENTAL INFORMATION**

	<b>2017/18</b>	<b>2018/19</b>
<b>REQUESTS FOR INFORMATION REGARDING POTENTIALLY CONTAMINATED LAND</b>		
Information relating to statutory designation under Part 2A of the Environmental Protection Act 1990, e.g. details of an entry on the Statutory Register	No Charge	No Charge
<b>Searches for land contamination information for a given property or site against all information held by HBC relating to known or potential contamination including historical land use, landfill locations and details of site investigations and remediation contamination. The charge varies depending on the size of the site for which information is requested:-</b>		
<b>For premises equivalent to less than 1 hectares in size, (e.g. a single domestic property or a small factory unit)</b>		
(i) The premises site only	73.50	75.00
(ii) Any search of the premises site and the land within 250 metres of the site boundaries	115.50	120.00
(iii) Any search of the premises site and the land within 500 metres of the site boundaries	194.25	200.00
<b>For premises equivalent to more than 1 hectares in size, (e.g. a Housing estate or a large factory unit)</b>		
(i) The premises site only	115.50	120.00
(ii) Any search of the premises site and the land within 250 metres of the site boundaries	194.25	200.00
(iii) Any search of the premises site and the land within 500 metres of the site boundaries	262.50	275.00

## LICENCE FEES

	2017/18	2018/19
<b>HACKNEY CARRIAGE &amp; PRIVATE HIRE CHARGES</b>		
<b>Single Status Driver</b>		
First Grant (max 3 year licence)	193.00	198.00
First Grant - inc DBS (max 3 year licence)	237.00	242.00
Renewal (max 3 year licence)	176.00	180.50
Renewal - inc DBS (max 3 year licence)	220.00	224.50
Replacement Badges	12.25	12.50
<b>Vehicle Licence</b>		
Grant and Renewals 1 Year – Hackney Carriage ++ ##	227.00	232.50
Grant and Renewals 1 Year – Private Hire ++ ##	229.00	234.50
Temporary Transfer Fees (Licence issued for a maximum of 2 months)	89.25	91.50
Replacement Vehicle Plate (each)	18.00	18.50
Replacement Bracket (each)	18.00	18.50
Replacement Doors Stickers Private Hire (Pair)	24.00	24.50
Replacement Internal plate	12.25	12.50
Change to Personalised Number Plate	53.00	54.50
Private Hire Operator Licence:	275.50	282.50
Private Hire Operator Licence (5 years)	551.00	565.00
Replacement or duplicate paper licence or other document	6.50	6.50
<b>LOWERHOUSE LANE DEPOT FEES:</b>		
Hackney Carriage & Private Hire		
Hackney Carriage and Private Hire - Vehicle Test Fee	59.00	60.50
Hackney Carriage and Private Hire - Vehicle Re-test Fee	23.50	24.00
Hackney Carriage and Private Hire - Vehicle Test Un-notified Cancellation Fee	22.50	23.00
<b>Notes</b>		
Hackney Carriage and Private Hire - ++Includes Taximeter Sealing Fee		
Owners of Private Hire Vehicles that are not equipped with meters may apply for the meter charge to be discounted from the annual licence fee		
## Unless part of a single transaction involving a simultaneous grant in which case £29.75		
<b>LICENCE FEES (OTHER THAN HACKNEY CARRIAGE AND PRIVATE HIRE CHARGES)</b>		
Dangerous Wild Animals*	71.00	73.00
Pet Shops*	71.00	73.00
Animal Boarding Establishments*	71.00	73.00
Riding Establishments*	71.00	73.00
Breeding of Dogs*	71.00	73.00
<b>Street Trading</b>		
First Grant & Renewal	388.00	398.00
Additional Vehicles (Per Vehicle)	193.00	198.00
“Static” First Grant	448.00	459.00
Change of Vehicle	29.75	30.50
Daily Fee for Temporary Extension of Existing Consent (max 5 days per year)	66.00	67.50
Daily Fee for Temporary Consent (max 5 days per year)	100.00	102.50
Hawkers etc. Cheshire County Council Act	235.00	241.00
House to House Collections	Nil	Nil
Street Collections	Nil	Nil
Scrap Metal Dealers	196.00	201.00
Sex Establishments**	1,446.50	1,482.50
Licensing Act 2003	HBC website	HBC website
Gambling Act 2005	HBC website	HBC website
Hypnotism	Nil	Nil
Performing Animals	Nil	Nil

**Street Trading (continued)****2017/18****2018/19****Notes**

The fee charged for items marked \* will be increased by the cost of any fees paid out for specialist reports required before a Licence is granted plus 15%.

\*\* The expression "Sex Establishment" includes Sex Entertainment Venues, Sex Cinemas and Sex Shops

**LOCAL LAND CHARGES (Search Fees)**

Official Certificate (LLC1)	30.00	30.00
Form CON29R	80.00	80.00
Official Search (LLC1 & CON29)	110.00	110.00
Each additional (LLC1) parcel***	5.00	5.00
Each additional (CON29) parcel***	80.00	80.00
CON29O Optional Enquiries (per person, per parcel)	12.00	12.00
Each Additional Enquiry	26.00	26.00
Personal Search	No Charge	No Charge

**Notes**

\*\*\*Parcel of land means land (including a building or part of a building) which is separately occupied or separately rated, in separate ownership. For the purposes of this definition an owner is a person who (in his own right or as a trustee for another person) is entitled to receive the rack rent of land, or, where the land is not a rack rent, would be so entitled if it were so let.

## HIGHWAYS

	2017/18	2018/19
<b>ROAD TRAFFIC REGULATION ACT 1984</b>		
Temporary Order at request of a third party - *	1,500.00	1,600.00
Temporary Order at request of non-commercial organisations – Section 16A plus actual cost of advertising	£100.00 plus advertising	£100.00 plus advertising
Permanent Order	At Cost plus 15% Administration Fee	At Cost plus 15% Administration Fee
Temporary Closure Notice (incl emergency) at request of a third party	£350.00	£360.00
Diversionary Notice at request of a third party	£300.00	£310.00
<b>HIGHWAYS ACT 1980</b>		
Applying to the Magistrates Court for an Order to stop up or divert a highway - Permanent closure (Excluding appeal costs)	620.00	700.00
Also applies to closures/diversions under Town & Country Planning Act 1990	Plus Technical & Advertising Costs	Plus Technical & Advertising Costs
Issuing of Scaffolding/Hoarding permit	£70.00 plus £20.00 per week or part of thereof	£80.00 plus £25.00 per week or part of thereof
Issuing of Skip Permit – Initial Fee (up to 14 days)	£25.00	£25.00
Skip Permit – Additional periods (each additional 7 days)	£15.00	£16.00
Skip found without a licence (plus current permit fee)	£65.00	£80.00
Removal of unauthorised skip (minimum £160.00 plus £20.00 per day storage)	At cost plus 15% administration fee	At cost plus 15% administration fee
Issuing of permits to erect structures/equipment over or under the highway (Minimum £80)	At Cost	At cost plus 15% administration fee
Construction of vehicular crossings on footways	As agreed by the Strategic Director – Enterprise, Community & Resources	As agreed by the Strategic Director – Enterprise, Community & Resources
Section 38 Agreements	10% of works cost. Minimum charge £2,562	10% of works cost. Minimum charge £2,562
NOTE: If construction of road foundation commences before agreement is in place, then an additional fee of £2,562.00 will be payable		
PLUS Legal Agreement fee as detailed below		
(a) Basic Agreement	755.00	755.00
(b) Moderately Complex Agreement	1,258.00	1,258.00
(c) Highly Complex Agreement	2,012.00	2,012.00
NOTE: The Council will determine the appropriate agreement		
Section 278 Agreements	As agreed by the Strategic Director – Enterprise, Community & Resources	As agreed by the Strategic Director – Enterprise, Community & Resources
Alfresco Dining Areas Licence		
- First Licence	310.00	320.00
- Renewal of Licence	90.00	100.00
'A' Board Licence – Per Annum	55.00	55.00
Shop Displays Licence – Per Annum	110.00	120.00

<b>HIGHWAYS ACT 1980 (continued)</b>	<b>2017/18</b>	<b>2018/19</b>
Other Part VIIa e.g. Promotions & Leisure – Commercial Organisations	150.00 Per licence for up to one week.	170.00 Per licence for up to one week.
(Applications made within 7 working days of the event will incur an additional administration fee of £130.00)		
Other Part VIIa e.g. Promotions & Leisure – Non-Commercial Organisations	As agreed by the Strategic Director – Enterprise, Community & Resources	As agreed by the Strategic Director – Enterprise, Community & Resources
Minor Highways Works Permits NOTE: The refundable cash bond is the value of the works as determined by the Council	1,515.00 plus refundable cash bond	1,600.00 plus refundable cash bond
Clearance of Accident Debris/Unauthorised obstructions on the Highway	At Cost plus 15% Administration Fee	At Cost plus 15% Administration Fee
Structural checking and technical approval of highways structures	As agreed by the Strategic Director – Enterprise, Community & Resources	As agreed by the Strategic Director – Enterprise, Community & Resources
<b>Relocation of lighting column at request of third party</b>		
Commercial Organisations	At Cost plus 15% Administration Fee	At Cost plus 15% Administration Fee
Non-commercial organisations	610.00 contribution towards actual cost	620.00 contribution towards actual cost
<b>HIGHWAY SEARCHES</b>		
Letter and plan showing adopted highway	52.00	52.00
Additional questions	16.00	16.00
<b>SIGNING</b>		
Design and Erection of a Traffic Sign(s) at the request of a third party	At Cost plus 15% Administration Fee	At Cost plus 15% Administration Fee
Initial Assessment of Application for Tourism Signs	110.00	120.00
Provision of H Bar Road Markings	85.00	90.00
Authorisation of Temporary Direction Signs (Normally for Housing Developments and Temporary Events)	140.00	145.00
Provision of Disabled Persons Parking Space (subject to meeting criteria)	No charge subject to meeting criteria	No charge subject to meeting criteria
<b>TRAFFIC SIGNALS</b>		
Supply of Information on Operation of Traffic Signals	200.00	210.00
Switching Off/On Traffic Signals and Bagging Over heads during normal working hours (08.00 - 19.00; Monday - Saturday (excluding bank holidays))	400.00	300.00

<b>TRAFFIC SIGNALS (continued)</b>	<b>2017/18</b>	<b>2018/19</b>
Switching Off/On Traffic Signals and Bagging Over outside normal working hours	N/A	375.00
Bagging over traffic signal head	70.00	20.00
Bagging over pedestrian push button / demand unit	35.00	10.00
Temporary Portable Traffic Signals (Multi Phase) (Administration Fee)	150.00	160.00
<b>BUILDING ACT 1984 Section 18</b>		
Legal Charge for supplying and administering agreements (together with design checking and supervision charges as determined by the Strategic Director- Enterprise, Community & Resources)	210.00	210.00
<b>STREET NAMING AND NUMBERING</b>		
Up to 2 Dwellings	32.00	40.00
Between 3 and 10 dwellings	119.00	200.00
Schemes Over 10 dwellings	347.00	375.00
Re-numbering of properties where original numbering has already been confirmed	N/A	£50 per plot
<b>ROAD SAFETY</b>		
Supply of Accident Data (per road/junction for up to 3 years)	150.00	160.00
Road Safety Courses	As agreed by the Strategic Director – Enterprise, Community & Resources	As agreed by the Strategic Director – Enterprise, Community & Resources
Junior Road Safety Officers Support to Each School for One Year	90.00	100.00
<b>TRAFFIC DATA</b>		
Supply of Automatic Traffic Count Data	130.00	140.00
Carry out Automatic Traffic Count (including provision of data in Excel format)	300.00	320.00
<b>CLOSURE OF BUS STOPS FOR ROADWORKS</b>		
Closure of Bus Stop for Roadworks (per stop)	167.00	171.00
Commissioning of Temporary Stop (per stop)	167.00	171.00
Bus Stop Closure Notice and Notice to the Public (per stop)	89.00	91.00
<b>Section 50 - Street Works Income (i) New Apparatus:</b>		
Administration Fee (non returnable)	170.00	180.00
Capitalised Fee in Lieu of Annual Charges	230.00	240.00
Inspection Charges (maximum of 3) (Set Nationally)	150.00	150.00
<b>Section 50 - Street Works Income (ii) Existing Apparatus:</b>		
Administration Fee (non returnable)	170.00	180.00
Inspection Charges (maximum of 3) (Set Nationally)	150.00	150.00
<b>Health &amp; Safety Advice to Academies</b>		
Primary and Special Needs Schools	1,290.00	1,300.00
Secondary Schools	1,600.00	1,650.00
All Through Schools	2,500.00	2,500.00
Academy Trusts	As agreed by the Strategic Director – Enterprise, Community & Resources	As agreed by the Strategic Director – Enterprise, Community & Resources



	2017/18	2018/19
<b>Miscellaneous</b>		
<b>Supply Photocopy of the Following:</b>		
Building Regulation Approval or Completion Certificate and planning decision notice (max 4 pages)	30.00	30.00
Any Other Chargeable Documents	40.00	40.00
Assistance from Council Staff to Extract, Interpret or Describe this Material	30.00	30.00
A4 Aerial Photograph	As A4 Doc	As A4 Doc
Copy of tree preservation order	As A4 Doc	As A4 Doc
Copy of Consultant Report	70.00	70.00
Copy of larger format plans	16.00	16.00
<b>Map Production:</b>		
Admin Charge - inclusive of copying of first sheet.	15.00	15.00
A4 –per subsequent sheet.	0.70	0.70
A3 - per subsequent sheet	1.00	1.00
A2 –per subsequent sheet	1.70	1.70
A1 - per subsequent sheet	6.65	6.65
A0 - per subsequent sheet	10.65	10.65
<b>Price per Copy (Colour)</b>		
A4 –per subsequent sheet.	1.70	1.70
A3 - per subsequent sheet	2.20	2.20
A2 –per subsequent sheet	3.70	3.70
A1 - per subsequent sheet	12.70	12.70
A0 - per subsequent sheet	20.70	20.70
Price Per Disc - CD-R	58.00	58.00
Price Per Disc – DVD-R	72.50	72.50
Assistance from Council Staff to Extract, Interpret or Describe Material	110.00	110.00
Flat Rate to be Added for Access to OS Data	17.00	17.00
Weekly List of Planning Applications to Non-Public Authority Applicants for One Year	355.00	355.00
Provision of Non-Statutory Info. – Per Question (Estate Agents etc.)	47.00	47.00
Provision of Non-Statutory Info. – Per Question Reporting Conditions Compliance	72.00	72.00
Provision of Non-Statutory Info. – Per Question (Estate Agents etc.)	47.00	47.00
Provision of Non-Statutory Info. – Per Question Reporting Conditions Compliance	72.00	72.00
<b>Section 106, Town &amp; Country Planning Act 1990: Charges to Developers for Preparation of Agreements Under Above Legislation Relating to Adoption of Open Space, Together with Supervision</b>		
Legal & Supervision Costs	Appropriate fee agreed As agreed by the Strategic Director – Enterprise, Community & Resources	Appropriate fee agreed As agreed by the Strategic Director – Enterprise, Community & Resources
Other Section 106 Agreements		

**PLANNING and BUILDING CONTROL**

**Plan Charge: New Dwellings 2018/19**

Number of House Types (Design)																						
Number of Dwellings		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	
	1	240																				
	2	246	336																			
	3	252	342	432																		
	4	258	348	438	528																	
	5	264	354	444	534	624																
	6	270	360	450	540	630	720															
	7	276	366	456	546	636	726	816														
	8	282	372	462	552	642	732	822	912													
	9	288	378	468	558	648	738	828	918	1008												
	10	294	384	474	564	654	744	834	924	1014	1104											
	11	300	390	480	570	6660	750	840	930	1020	1100	1200										
	12	306	396	486	576	666	756	846	936	1026	1116	1206	1296									
	13	312	402	492	582	672	762	852	942	1032	1122	1212	1302	1392								
	14	318	408	498	588	678	768	858	948	1038	1128	1218	1308	1398	1488							
	15	324	414	504	594	684	774	864	954	1044	1134	1224	1314	1404	1494	1584						
	16	330	420	510	600	690	780	870	960	1050	1140	1230	1320	1410	1500	1590	1680					
	17	336	426	516	606	696	786	876	966	1056	1146	1236	1326	1416	1506	1596	1686	1776				
	18	342	432	522	612	702	792	882	972	1062	1152	1242	1332	1422	1512	1602	1692	1782	1872			
	19	348	438	528	618	708	798	888	978	1068	1158	1248	1338	1428	1518	1608	1698	1788	1878	1968		
	20	354	444	534	624	714	804	894	984	1074	1164	1254	1344	1434	1524	1614	1704	1794	1884	1974	2064	

Additional dwellings 21 and over – an additional charge of £6 per dwelling is applicable

**Site Inspection Charge: New Dwellings**

No. of Dwellings	Detached Dwelling Houses		Semi-Detached Dwelling Houses		Terraced/Town Houses or Flats	
	2017/18	2018/19	2017/18	2018/19	2017/18	2018/19
1	390.00	390.00	-	-	-	-
2	648.00	648.00	540.00	540.00	-	-
3	888.00	888.00	-	-	750.00	750.00
4	1,110.00	1,110.00	906.00	906.00	904.00	904.00
5	1,314.00	1,314.00	-	-	1,040.00	1,040.00
6	1,500.00	1,500.00	1,236.00	1,236.00	1,158.00	1,158.00
7	1,668.00	1,668.00	-	-	1,258.00	1,258.00
8	1,818.00	1,818.00	1,530.00	1,530.00	1,358.00	1,358.00
9	1,950.00	1,950.00	-	-	1,458.00	1,458.00
10	2,064.00	2,064.00	1,788.00	1,788.00	1,558.00	1,558.00
11	2,178.00	2,178.00	-	-	1,658.00	1,658.00
12	2,292.00	2,292.00	2,010.00	2,010.00	1,758.00	1,758.00
13	2,406.00	2,406.00	-	-	1,858.00	1,858.00
14	2,520.00	2,520.00	2,214.00	2,214.00	1,958.00	1,958.00
15	2,634.00	2,634.00	-	-	2,058.00	2,058.00
16	2,748.00	2,748.00	2,418.00	2,418.00	2,158.00	2,158.00
17	2,862.00	2,862.00	-	-	2,258.00	2,258.00
18	2,976.00	2,976.00	2,622.00	2,622.00	2,358.00	2,358.00
19	3,090.00	3,090.00	-	-	2,458.00	2,458.00
20	3,204.00	3,204.00	2,826.00	2,826.00	2,558.00	2,558.00
21 and over	Additional £114 per Dwelling	Additional £114 per Dwelling	Additional £102 per dwelling	Additional £102 per dwelling	Additional £100 per dwelling	Additional £100 per dwelling

**Building Notice Additional Charge: New Dwellings**

No. of Dwellings	2017/18	2018/19
1	130.00	130.00
2	174.00	174.00
3	204.00	204.00
4	234.00	234.00
5	264.00	264.00
6	294.00	294.00
7	324.00	324.00
8	354.00	354.00
9	384.00	384.00
10	414.00	414.00
11	444.00	444.00
12	474.00	474.00
13	504.00	504.00
14	534.00	534.00
15	564.00	564.00
16	594.00	594.00
17	624.00	624.00
18	654.00	654.00
19	684.00	684.00
20	714.00	714.00
21 and over	Additional £30per dwelling	Additional £30per dwelling

### Domestic Extensions and Alterations

Category:	Full Plans				Building Notice Charge		Regularisation Charge	
	Plan Charge		Inspection Charge		2017/18	2018/19	2017/18	2018/19
	2017/18	2018/19	2017/18	2018/19				
<b>Extensions to Dwellings: To include: Basements, Ground Floor Single Storey, Two Storey and First Floor</b>								
1. Extension less than 10m <sup>2</sup>	150.00	150.00	180.00	240.00	375.00	435.00	510.00	570.00
2. Extension between 10m <sup>2</sup> and 40m <sup>2</sup>	150.00	150.00	300.00	330.00	495.00	525.00	660.00	690.00
3. Extension between 40m <sup>2</sup> and 100m <sup>2</sup>	150.00	150.00	450.00	450.00	645.00	645.00	810.00	810.00
<b>Loft Conversions:</b>								
4. Loft conversion no dormer	150.00	150.00	270.00	360.00	480.00	510.00	630.00	630.00
5. Loft Conversion with dormer	150.00	150.00	300.00	396.00	510.00	540.00	660.00	690.00
Detached / Attached Garages								
6. All garages less than 60m <sup>2</sup>	150.00	150.00	180.00	240.00	360.00	420.00	450.00	540.00
<b>Garage Conversions</b>								
7. Alterations to garage to form a habitable room	120.00	120.00	120.00	180.00	255.00	315.00	360.00	420.00
<b>Detached habitable building: Not a single Dwelling</b>								
8. Detached habitable building up to 100m <sup>2</sup>	150.00	150.00	425.00	425.00	620.00	620.00	780.00	780.00
<b>Other Domestic Work and Alterations</b>								
9. Structural and internal alterations with a commercial value less than £2000	150.00*	165.00*	N/A	N/A	165.00*	180.00*	225.00	255.00
10. Structural and internal alterations with a commercial value between £2001 and £5000	210.00*	240.00*	N/A	N/A	225.00*	255.00*	330.00	360.00
11. Structural and internal alterations with a commercial value between £5001 and £10000	120.00	135.00	135.00	150.00	270.00	300.00	375.00	405.00
12. Structural and internal alterations with a commercial value	135.00	135.00	180.00	210.00	330.00	360.00	450.00	480.00

between £10001 and £20000								
13. Replacement windows/doors up to 10 openings	105.00*	120.00*	N/A	N/A	105.00*	120.00*	135.00	150.00
14. Replacement windows/doors 11 or more openings	210.00*	210.00*	N/A	N/A	210.00*	210.00*	270.00	270.00
15. Installation of a heat producing appliance	195.00*	195.00*	N/A	N/A	195.00*	195.00*	240.00	240.00
16. Underpinning of existing foundations with a commercial value of less than £5000	240.00*	300.00*	N/A	N/A	240.00*	300.00*	300.00	390.00
17. Underpinning of existing foundations with a commercial value more than £5000	300.00*	360.00*	N/A	N/A	300.00*	360.00*	360.00	465.00
18. Renovation of a thermal element including existing roof, wall or floor	195.00*	210.00*	N/A	N/A	195.00*	210.00*	255.00	270.00
19. All electrical work carried out by a person not Part P registered	135.00*	150.00*	N/A	N/A	135.00*	150.00*	165.00	210.00
20. All electrical work carried out where no acceptable BS7671 test certificate is given	330.00*	330.00*	N/A	N/A	330.00*	330.00*	405.00	435.00
21. Installation of cavity wall insulation under the Competent Persons Scheme	15.00*	15.00*	N/A	N/A	15.00*	15.00*	24.00	24.00

\*This charge is the combined Plan and Inspection charges and payable at time of deposit of the application.

#### **Differential Matrix for Residential Work**

When a single application involves work to be undertaken at the same time as an extension/loft conversion to the dwelling then a reduction as per below table can be applied to the estimated cost of alteration work:

	<b>Circumstance attracting a reduction</b>	<b>Reduction in Building Control Charge shown in Schedule 2 when that work is being carried out at the same time that any work shown in Category 1 through to 5 in Schedule 2 is being undertaken</b>
1	Installation or replacement of windows and or doors in a dwelling house (under 10 units)	50% of Full Plans/Building Notice Charge dependent on which application is submitted
2	Where the work comes within the scope of Schedule 2 and the estimated cost of the building work is less than £10000	50% of Full Plans/Building Notice Charge dependent on which application is submitted

### **Building Work to Non Domestic Buildings**

	Plan Charge		Inspection Charge		Regularisation Charge	
	2017/18	2018/19	2017/18	2018/19	2017/18	2018/19
1. Replacement windows up to 10 openings	120.00	255.00	N/A	255.00	150.00	360.00
2. Replacement windows 11 or more	225.00	255.00	N/A	255.00	300.00	360.00
3. New/replacement shop front	90.00	120.00	165.00	165.00	315.00	405.00
4. Renovation of a roof, wall or floor with a commercial value of not more than £5,000	210.00	240.00	N/A	N/A	300.00	360.00
5. Renovation of a roof, wall or floor with a commercial value of between £5,001 to £10,000	120.00	135.00	120.00	150.00	315.00	405.00
6. Structural and internal alterations with a commercial value of less than £2,000	135.00	165.00	N/A	N/A	180.00	225.00
7. Structural and internal alterations with a commercial value of between £2,001 and £5,000	210.00	240.00	N/A	N/A	300.00	360.00
8. Structural and internal alterations with a commercial value of between £5,001 and £10,000	120.00	135.00	120.00	150.00	315.00	405.00
9. Structural and internal alterations with a commercial value of between £10,001 and £20,000	135.00	135.00	180.00	210.00	420.00	480.00
10. Any work not described in Items 1 to 9	Charge to be subject to project specific negotiation					

**PRE APPLICATION PLANNING FEE SCHEDULE** Charges for pre application are applied prior to planning requests being submitted to the Council. Planning application fees are set nationally.

	<b>2017/18</b>	<b>2018/19</b>
Site history requests	35.00	60.00 (per hour or part thereof)
Advice for officer time regarding trees/listed buildings/conservation areas (per hour)	55.00	60.00 (per hour or part thereof)
Planning Obligations administration and Management Fee (for monitoring obligations) (Does not include Legal Charge)	550.00	550.00
Discharge of conditions (Per Officer Per Hour)	55.00	60.00 (per hour or part thereof)
Householder development – Unaccompanied Visit & Formal Response	55.00	See Note 1
Householder development – Meeting Request	110.00	See Note 1
Minor Development – Site Visit & Response <ul style="list-style-type: none"> <li>• less than 3 dwellings</li> <li>• all non-residential schemes with a floor space less than 500sqm or sites less than 0.5ha</li> <li>• adverts</li> <li>• change of use of building(s) with a floor space less than 500sqm or sites less than 0.5ha</li> <li>• single wind turbines/telecoms mast with mast height under 17m</li> </ul>	110.00	See Note 1
Minor Development – Meeting Request	260.00	See Note 1
Intermediate development – Site Visit & Response <ul style="list-style-type: none"> <li>• 3 to 9 dwellings</li> <li>• All non-residential schemes with a floor space between 500sqm and 1,000sqm or on sites between 0.5ha and 1ha</li> <li>• change of use of building(s) with a floor space between 500sqm and 1,000sqm or sites between 0.5ha and 1ha</li> <li>• other single wind turbines/telecoms mast with mast height over 17m</li> </ul>	210.00	See Note 1
Intermediate Development – Meeting Request	510.00	See Note 1
Major Development – Site Visit, Response & Meeting <ul style="list-style-type: none"> <li>• 10 to 49 dwellings</li> <li>• All non-residential schemes with a floor space between 1,000sqm and 2,000sqm or on sites between 1ha and 2ha</li> <li>• change of use of building(s) with a floor space between 1,000sqm and 2,000sqm or sites between 1ha and 2ha</li> <li>• 2 to 9 wind turbines</li> </ul>	760.00	See Note 1
Significant Development – Site Visit, Response & Meeting <ul style="list-style-type: none"> <li>• More than 50 dwellings</li> <li>• All non-residential schemes with a floor space over 2,000sqm or on sites over 2ha</li> <li>• change of use of building(s) with a floor space over 2,000sqm or sites over 2ha</li> <li>• more than 10 wind turbines</li> <li>• any scheme requiring an Environmental Impact Assessment</li> </ul>	1,100.00	60.00 (per hour or part thereof)
Above meetings include a Planning Officer and a Highways Officer. Charge for additional officers (per hour)	60.00	60.00 (per hour or part thereof)

Note 1:

The 5 previous categories; Householder, Minor Development, Intermediate Development, Major Development, Significant development have now been replaced by 6 Categories as detailed in the following table. Apart from Householders these are not directly comparable.

Development Category	Charging Rates
<p><b>Category A – Householder Development</b></p> <ul style="list-style-type: none"> <li>• All proposed works to a domestic dwelling</li> </ul>	<ul style="list-style-type: none"> <li>• £50 – <b>unaccompanied</b> visit and formal response to request</li> <li>• £100 – if a meeting is requested.</li> </ul>
<p><b>Category B – Minor Development</b></p> <ul style="list-style-type: none"> <li>• Up to and including 2 dwellings</li> <li>• All schemes and Change of Use of building(s) with a floor space less than 250sqm or sites less than 0.25ha</li> <li>• Advertisements</li> <li>• Shopfront Developments</li> <li>• Single wind turbines/telecoms mast with mast height under 17m</li> <li>• Ancillary development including car parks etc.</li> </ul> <p><b>See also notes: (1), (2)</b></p>	<ul style="list-style-type: none"> <li>• £200 to cover one <b>unaccompanied</b> site visit and formal response to request.</li> <li>• £260 if a meeting is requested and takes place;</li> <li>• Hourly rate thereafter –This could involve officers from various Departments including e.g Environmental Health, Legal, Highways, Open Spaces etc.</li> </ul>
<p><b>Category C – Intermediate Development</b></p> <ul style="list-style-type: none"> <li>• 3 to 9 dwellings</li> <li>• All schemes and Change of Use of building(s) with a floor space between 250sqm and up to 500sqm or on sites between 0.25ha and up to 0.5ha</li> <li>• Development of infrastructure e.g. internal roads, development of rail sidings or siting of plant equipment</li> </ul>	<ul style="list-style-type: none"> <li>• £540 to cover one site visit, formal response to request and one meeting.</li> <li>• Hourly rate thereafter –This could involve officers from various Departments including e.g Environmental Health, Legal, Highways, Open Spaces etc.</li> </ul>



<ul style="list-style-type: none"> <li>• Single wind turbines/telecoms mast with mast height over 17m</li> </ul> <p><b>See also notes:</b> <b>(1), (2),</b></p>	
<p><b>Category D – Small Scale Development</b></p> <ul style="list-style-type: none"> <li>• 10 to 39 dwellings</li> <li>• All schemes and Change of Use of building(s) with a floor space over 500sqm and up to 1,000sqm or on sites over 0.5ha and up to 1ha</li> </ul> <p>Up to 5 wind turbines</p> <p><b>See also notes:</b> <b>(1), (2),</b></p>	<ul style="list-style-type: none"> <li>• £1500 to cover one site visit, formal response to request and up to two meetings.</li> <li>• Hourly rate thereafter –This could involve officers from various Departments including e.g Environmental Health, Legal, Highways, Open Spaces etc.</li> </ul>
<p><b>Category E – Significant Development</b></p> <ul style="list-style-type: none"> <li>• 40 to 99 dwellings</li> <li>• All schemes and Change of Use of building(s) with a floor space over 1,000sqm and up to 2,000sqm or on sites over 1 ha and up to 2ha</li> </ul> <p>Between 6 and 20 wind turbines</p> <p><b>See also notes:</b> <b>(1), (2),</b></p>	<ul style="list-style-type: none"> <li>• £2500 to cover one site visit, formal response to request and up to two meetings.</li> <li>• Hourly rate thereafter –This could involve officers from various Departments including e.g Environmental Health, Legal, Highways, Open Spaces etc.</li> </ul>
<p><b>Category F – Large Scale Development</b></p> <ul style="list-style-type: none"> <li>• 100 or more dwellings</li> <li>• All schemes and Change of Use of building(s) with a floor space over 2000sqm or on sites over 2ha in size</li> <li>• More than 20 wind turbines</li> <li>• Proposals for Solar Farms</li> <li>• All schemes requiring an Environmental Impact Assessment.</li> </ul>	<ul style="list-style-type: none"> <li>• £5040 to cover one site visit, formal response to request and up to two meetings.</li> <li>• Hourly rate thereafter –This could involve officers from various Departments including e.g Environmental Health, Legal, Highways, Open Spaces etc</li> </ul>

• <b>See also notes: (1), (2),</b>	
Notes:	
<p>(1) Current hourly rate is £60 Meetings include a planning officer and a highways officer. Additional officers will be charged at an hourly rate.</p> <p>(2) Green Belt/Conservation Areas/Listed Buildings: Proposals involving one or more of these categories will incur additional fees due to the additional considerations involved. Additional fees for Category A £100, Category B £150, Category C £250, Category D £350, Category E £500, Category F £1000</p>	

## **ADULT SOCIAL CARE**

	<b>2017/18</b>	<b>2018/19</b>
<b>Maximum Charges for Community Based Care</b>		
Domiciliary Care (per hour)	Full cost recovery as per charge by care provider.	Full cost recovery as per charge by care provider.
Residential Care	Full cost recovery as per charge by care provider.	Full cost recovery as per charge by care provider.
Day Care (per session)	16.25	16.65
Family Placement (per session)	16.25	16.65
Dorset Gardens, Naughton Fields and Barkla Fields Support Charge (per week)	11.30	11.60
Key Safe	50.50	55.50
Night Care Service (per week)	27.75	28.45
Transport (per journey)	3.00	3.10
<b>Charges Community Based Services</b>		
Pitch Charges (weekly) Riverview Gypsy Site 21 pitches @	57.95	59.40
Pitch Charges (weekly) Riverview Gypsy Site 1 pitch @	67.65	69.35
Water & Sewerage (weekly) - Riverview Gypsy Site	13.12	19.09
Combined Pitch and Water/Sewerage Charge – Canalside Traveller Site	78.00	79.95
Pitch Charges (daily) - Transit Site	12.95	13.25
<b>Charges to Other Local Authorities</b>		
Older People in Residential Intermediate Care (per week)	675.60	692.50
Adults in Supported Accommodation (per week) Bredon	586.02	600.00
Day Care - Older People (per session)	46.70	47.90
Day Care - Adults with Learning Disability (per session)	68.60	85.00
Day Care - Adults with Physical/Sensory Disability (per session)	96.10	98.50
<b>Appointee/Deputyship Charges*</b>		
Securing Property	110.00	110.00
Continuous Monitoring of Property (when property holder is unable - cost per hour)	27.50	27.50
Storage of Wills (annual cost)	25.00	27.50
Property Searches, Meter Readings etc (cost per hour)	27.50	27.50
Charging structure for the Appointeeship Service:		7.00
Appointeeship clients (residential) per week	7.00	
Appointeeship clients (community based) per week	10.00	10.00
Deputyship clients	charged in accordance with the fees set by the Office of the Public Guardian	charged in accordance with the fees set by the Office of the Public Guardian
Duchy of Lancaster Referrals (where people have died intestate)	Actual cost	Actual cost
Applications to the Court of Protection	Actual cost	Actual cost
Administration charge following a client leaving the Appointeeship service.	250.00	250.00
Funeral Arrangements	300.00	300.00
Same day payment of personal allowances	5.00	5.00
<b>Community Wardens/Lifeline Charges</b>		
<b>Single Occupancy – per person charge</b>		
Level 1 Call centre monitoring plus community warden reactive response. (Assessment and support plan, review within the first 6 weeks and then 6 monthly, unless further review is indicated.)	6.02	6.17
Level 2 Call centre monitoring plus reactive callout.	9.64	9.88
Community warden visits up to two weekly, according to assessed need and support planning.		

H.M.O.s (Houses of Multiple Occupation)	3.21	3.29
<b>Dual Occupancy – per person charge</b>		
Level 1	5.05	5.18
Level 2	5.88	6.03
Level 3	8.17	8.37
<b>Multiple Occupancy (3 people all receiving service) per person charge</b>		
Level 1	4.73	4.85
Level 2	5.30	5.43
Level 3	6.86	7.03
<b>Multiple Occupancy (4 people all receiving service) per person charge</b>		
Level 1	4.58	4.69
Level 2	5.00	5.13
Level 3	6.14	6.29

### **Mobile Homes Act 2013**

#### **Fees for Licensing Residential Park Home Sites**

New License Application: 1-5 Pitches	N/A	495.00
New License Application: 6-15 Pitches	N/A	533.00
New License Application: 16-45 Pitches	N/A	571.00
New License Application: >46 Pitches	N/A	609.00
Transfer of Existing License: 1-5 Pitches	N/A	124.00
Transfer of Existing License: 6-15 Pitches	N/A	124.00
Transfer of Existing License: 16-45 Pitches	N/A	124.00
Transfer of Existing License: >46 Pitches	N/A	124.00
Application to vary a Site License: 1-5 Pitches	N/A	204.00
Application to vary a Site License: 6-15 Pitches	N/A	255.00
Application to vary a Site License: 16-45 Pitches	N/A	306.00
Application to vary a Site License: >46 Pitches	N/A	357.00
Annual License Fee: 1-5 Pitches	N/A	80.00
Annual License Fee: 6-15 Pitches	N/A	106.00
Annual License Fee: 16-45 Pitches	N/A	160.00
Annual License Fee: >46 Pitches	N/A	320.00
Deposit of Site Rules: 1-5 Pitches	N/A	30.00
Deposit of Site Rules: 6-15 Pitches	N/A	30.00
Deposit of Site Rules: 16-45 Pitches	N/A	30.00
Deposit of Site Rules: >46 Pitches	N/A	30.00

**CHILDREN'S SOCIAL CARE**

	2017/18	2018/19
<b>Halton Lodge Children's Centre</b>		
Meeting Room – Voluntary Group Hourly Rate	6.50	6.70
Meeting Room – Voluntary Group Daily Rate	35.50	36.40
Meeting Room – Private Group Hourly Rate	8.50	8.80
Meeting Room – Private Group Daily Rate	49.50	50.80
Training Room 1&2 – Voluntary Group Hourly Rate	6.50	6.70
Training Room 1&2 – Voluntary Group Daily Rate	35.50	36.40
Training Room 1&2 – Private Group Hourly Rate	8.50	8.80
Training Room 1&2 – Private Group Daily Rate	49.50	50.80
Training Room 1 – Voluntary Group Hourly Rate	3.50	3.60
Training Room 1 – Voluntary Group Daily Rate	14.50	14.90
Training Room 1 – Private Group Hourly Rate	5.50	5.70
Training Room 1 – Private Group Daily Rate	28.50	29.30
Training Room 2 – Voluntary Group Hourly Rate	3.50	3.60
Training Room 2 – Voluntary Group Daily Rate	14.50	14.90
Training Room 2 – Private Group Hourly Rate	5.50	5.70
Training Room 2 – Private Group Daily Rate	28.50	29.30
Community Room – Voluntary Group Hourly Rate	4.50	4.70
Community Room – Voluntary Group Daily Rate	21.50	22.10
Community Room – Private Group Hourly Rate	7.00	7.20
Community Room – Private Group Daily Rate	39.50	40.50
Quiet Room – Voluntary Group Hourly Rate	2.50	2.60
Quiet Room – Voluntary Group Daily Rate	10.00	10.30
Quiet Room – Private Group Hourly Rate	5.00	5.20
Quiet Room – Private Group Daily Rate	25.00	25.70
<b>Halton Brook Children's Centre</b>		
Meeting Room – Voluntary Group Hourly Rate	6.50	6.70
Meeting Room – Voluntary Group Daily Rate	35.50	36.40
Meeting Room – Private Group Hourly Rate	8.50	8.80
Meeting Room – Private Group Daily Rate	49.50	50.80
<b>Windmill Hill Children's Centre</b>		
Play Room – Voluntary Group Hourly Rate	8.50	8.80
Play Room – Voluntary Group Daily Rate	49.50	50.80
Play Room – Private Group Hourly Rate	10.50	10.80
Play Room – Private Group Daily Rate	63.50	65.10
Training Room – Voluntary Group Hourly Rate	6.50	6.70
Training Room – Voluntary Group Daily Rate	35.50	36.40
Training Room – Private Group Hourly Rate	8.50	8.80
Training Room – Private Group Daily Rate	49.50	50.80
Family Room – Voluntary Group Hourly Rate	4.50	4.70
Family Room – Voluntary Group Daily Rate	21.50	22.10
Family Room – Private Group Hourly Rate	7.00	7.20
Family Room – Private Group Daily Rate	39.50	40.50
<b>Brookvale Children's Centre</b>		
Woodhatch Room – Voluntary Group Hourly Rate	8.50	8.80
Woodhatch Room – Voluntary Group Daily Rate	49.50	50.80
Woodhatch Room – Private Group Hourly Rate	10.50	10.80
Woodhatch Room – Private Group Daily Rate	63.50	65.10
Wellbrook Room – Voluntary Group Hourly Rate	6.50	6.70
Wellbrook Room – Voluntary Group Daily Rate	35.50	36.40
Wellbrook Room – Private Group Hourly Rate	8.50	8.80
Wellbrook Room – Private Group Daily Rate	49.50	50.80
Helston Room – Voluntary Group Hourly Rate	5.00	5.20
Helston Room – Voluntary Group Daily Rate	25.00	25.70
Helston Room – Private Group Hourly Rate	7.00	7.20
Helston Room – Private Group Daily Rate	39.50	40.50
Kilncroft Room – Voluntary Group Hourly Rate	4.00	4.10

<b>Brookvale Children's Centre (continued)</b>	<b>2017/18</b>	<b>2018/19</b>
Kilncroft Room – Voluntary Group Daily Rate	18.00	18.50
Kilncroft Room – Private Group Hourly Rate	6.00	6.20
Kilncroft Room – Private Group Daily Rate	32.00	32.80
Portleven Room – Voluntary Group Hourly Rate	4.00	4.10
Portleven Room – Voluntary Group Daily Rate	18.00	18.50
Portleven Room – Private Group Hourly Rate	6.00	6.20
Portleven Room – Private Group Daily Rate	32.00	32.80
Clovelly Room – Voluntary Group Hourly Rate	4.00	4.10
Clovelly Room – Voluntary Group Daily Rate	18.00	18.50
Clovelly Room – Private Group Hourly Rate	6.00	6.20
Clovelly Room – Private Group Daily Rate	32.00	32.80
Hanover Full Room – Voluntary Group Hourly Rate	8.50	8.80
Hanover Full Room – Voluntary Group Daily Rate	49.50	50.80
Hanover Full Room – Private Group Hourly Rate	10.50	10.80
Hanover Full Room – Private Group Daily Rate	63.50	65.10
Hanover Half Room – Voluntary Group Hourly Rate	8.50	4.40
Hanover Half Room – Voluntary Group Daily Rate	49.50	25.40
Hanover Half Room – Private Group Hourly Rate	10.50	6.70
Hanover Half Room – Private Group Daily Rate	32.00	32.60
<b>Ditton Library</b>		
Community Room & Kitchen– Voluntary Group Hourly Rate	8.50	8.80
Community Room & Kitchen – Voluntary Group Daily Rate	49.50	50.80
Community Room & Kitchen – Private Group Hourly Rate	10.50	10.80
Quiet Room – Voluntary Group Hourly Rate	3.00	3.10
Quiet Room – Voluntary Group Daily Rate	11.00	11.30
Quiet Room – Private Group Hourly Rate	5.00	5.20
Quiet Room – Private Group Daily Rate	25.00	25.70
Play Room – Voluntary Group Hourly Rate	5.00	5.20
Play Room – Voluntary Group Daily Rate	25.00	25.70
Play Room – Private Group Hourly Rate	7.00	7.20
Play Room – Private Group Daily Rate	39.00	40.00
<b>Ditton Children's Centre</b>		
Conference Room – Voluntary Group Hourly Rate	6.50	6.70
Conference Room – Voluntary Group Daily Rate	35.50	36.40
Conference Room – Private Group Hourly Rate	8.50	8.80
Conference Room – Private Group Daily Rate	49.50	50.80
Community Room – Voluntary Group Hourly Rate	5.00	5.20
Community Room – Voluntary Group Daily Rate	25.00	25.70
Community Room – Private Group Hourly Rate	7.00	7.20
Community Room – Private Group Daily Rate	39.00	40.00
Quiet Room – Voluntary Group Hourly Rate	3.00	3.10
Quiet Room – Voluntary Group Daily Rate	11.00	11.30
Quiet Room – Private Group Hourly Rate	5.00	5.20
Quiet Room – Private Group Daily Rate	25.00	25.70
<b>Upton Children's Centre</b>		
Meeting Room – Voluntary Group Hourly Rate	5.00	5.20
Meeting Room – Voluntary Group Daily Rate	25.00	25.70
Meeting Room – Private Group Hourly Rate	7.00	7.20
Meeting Room – Private Group Daily Rate	39.00	40.00
Play Room – Voluntary Group Hourly Rate	6.50	6.70
Play Room – Voluntary Group Daily Rate	35.50	36.40
Play Room – Private Group Hourly Rate	8.50	8.80
Play Room – Private Group Daily Rate	49.50	50.80
<b>Warrington Road Children's Centre</b>		
Buttercup Room – Voluntary Group Hourly Rate	8.50	8.80
Buttercup Room – Voluntary Group Daily Rate	49.50	50.80
Buttercup Room – Private Group Hourly Rate	10.50	10.80
Buttercup Room – Private Group Daily Rate	63.50	65.10

<b>Warrington Road Children's Centre (continued)</b>	<b>2017/18</b>	<b>2018/19</b>
Daisy Room – Voluntary Group Hourly Rate	5.00	5.20
Daisy Room – Voluntary Group Daily Rate	25.00	25.70
Daisy Room – Private Group Hourly Rate	7.00	7.20
Daisy Room – Private Group Daily Rate	39.00	40.00
Daffodil Room – Voluntary Group Hourly Rate	5.00	5.20
Daffodil Room – Voluntary Group Daily Rate	25.00	25.70
Daffodil Room – Private Group Hourly Rate	7.00	7.20
Daffodil Room – Private Group Daily Rate	39.00	40.00
Daisy and Daffodil Room – Voluntary Group Hourly Rate	8.50	8.80
Daisy and Daffodil Room – Voluntary Group Daily Rate	49.50	50.80
Daisy and Daffodil Room – Private Group Hourly Rate	10.50	10.80
Daisy and Daffodil Room – Private Group Daily Rate	63.50	65.10
Kitchen – Voluntary Group Hourly Rate	8.50	8.80
Kitchen – Voluntary Group Daily Rate	49.50	50.80
Kitchen – Private Group Hourly Rate	10.50	10.80
Kitchen – Private Group Daily Rate	63.50	65.10
Poppy Room – Voluntary Group Hourly Rate	3.00	3.10
Poppy Room – Voluntary Group Daily Rate	11.00	11.30
Poppy Room – Private Group Hourly Rate	5.00	5.20
Poppy Room – Private Group Daily Rate	25.00	25.70

#### **Kingsway Children's Centre**

Community Room – Voluntary Group Hourly Rate	8.50	8.80
Community Room – Voluntary Group Daily Rate	49.50	50.80
Community Room – Private Group Hourly Rate	10.50	10.80
Community Room – Private Group Daily Rate	63.50	65.10
Quiet Room – Voluntary Group Hourly Rate	3.00	3.10
Quiet Room – Voluntary Group Daily Rate	11.00	11.30
Quiet Room – Private Group Hourly Rate	5.00	5.20
Quiet Room – Private Group Daily Rate	25.00	25.70
Meeting Room – Voluntary Group Hourly Rate	4.00	4.10
Meeting Room – Voluntary Group Daily Rate	18.00	18.50
Meeting Room – Private Group Hourly Rate	6.00	6.20
Meeting Room – Private Group Daily Rate	32.00	32.80
For All Above - Equipment HireTV,OHP,Projector,DVD Player available at an hourly rate of £2.60 each		
For All Above - 25% discount on all block bookings over 10 sessions		

#### **\*Early Years Day Care Parental Fees**

##### **Warrington Road Bambini Daycare Centre**

Full Day 8am – 6pm	38.50	38.50
Morning 8am – 1pm	25.00	25.00
Afternoon 1pm – 6pm	24.00	24.00

##### **\*Ditton Early Years Centre**

Full Day 8am – 6pm	38.50	38.50
Morning 8am – 1pm	25.00	25.00
Afternoon 1pm – 6pm	24.00	24.00

\*Fees to be reviewed prior to the next academic year

**OPEN SPACES**

	2017/18	2018/19
<b>Allotments</b>		
Allotment Plot	0.44p m <sup>2</sup>	0.45p m <sup>2</sup>
New Tenant Admin Fee (includes £20 refundable cost of key)	42.00	43.00
<b>Cemeteries and Crematorium Charges</b>		
<b>Purchase of Exclusive Right of Burial (50 year lease):</b>		
Three interments	905.00	935.00
One or two interments	805.00	830.00
Cremated remains grave	480.00	495.00
Extension of lease for further 50 years after initial purchase		
Three Interments	905.00	935.00
One or two interments	805.00	830.00
Cremated remains grave	480.00	495.00
<i>Price includes fee for concrete beam for installation of memorial</i>		
<b>Interment Fees (Mon to Thurs 10am to 3pm and Fri 10am to 2pm):</b>		
1 interment - adult	705.00	775.00
2 interments - adult	860.00	885.00
3 interments - adult	960.00	990.00
1 interment – child (1 year-16 years)	330.00	340.00
2 interments – child (1 year-16 years)	360.00	370.00
3 interments - child (1 year-16 years)	450.00	465.00
Stillborn child or child not exceeding 12 months	Nil	Nil
Burial of cremated remains (Mon-Fri)	190.00	195.00
Burial of two cremated caskets at same time or double cremated remains casket (Mon-Fri)	285.00	295.00
Burial of two cremated remains casket/double casket at the same time – non-resident	550.00	570.00
Additional fee outside of core times ( <i>Monday to Thursday 10.00 a.m. – 2.00 pm, Friday – 10.00 a.m. to 1.30 pm</i> ).	135.00	140.00
Saturday morning additional fee (full burials)	+50% of interment fee	+50% of interment fee
Non-resident charge for A-H above +100%(If Previous Borough resident when grave purchased – no extra charge)	+100%	+100%
Late Arriving Funeral – 10 minutes or more	55.00	55.00
Indemnity fee	85.00	90.00
Use of Crematorium Chapel for funeral service	115.00	120.00
Transfer of Ownership of Exclusive Right of Burial	85.00	90.00
Replacement Grave Deed	55.00	55.00
Grave search – up to 10 names	40.00	45.00
<b>Memorials:</b>		
New Headstone	180.00	190.00
Additional Inscription	40.00	50.00
Vase/tablet/book – up to 18" x 12" x 12"	70.00	75.00
Registration of BRAMM registered masons	Nil	Nil
Inscription to Baby Headstone in Baby Garden	65.00	65.00
Replacement headstone/kerb/refix to NAMM	N/A	50.00
<b>Memorial Benches (10 year lease)</b>		
5ft hardwood bench, with engraved plaque	755.00	765.00
Renewal of 10 year lease (existing bench)	560.00	575.00



	2017/18	2018/19
<b>Crematorium Charges</b>		
Cremation charge – adult	700.00	730.00
Cremation charge – child (1 year-16 years)	340.00	350.00
Cremation charge – child under 1 year	75.00	75.00
Cremation charge – after anatomical examination	380.00	395.00
Cremation webcast service charge	N/A	45.00
Saturday morning – additional charge	+50%	+50%
Scattering of remains (cremation at Widnes Crematorium) – Monday to Friday	65.00	70.00
Scattering of remains (no attendance) when cremation has taken place at another crematorium - Monday to Friday	110.00	115.00
Casket – wooden	73.00	76.00
Token box	22.00	25.00
Storage of cremated remains after one calendar month from date of cremation	75.00	80.00
Postage of cremated remains (by secure carrier)	By Request	By Request
Certified Extract from the Cremation Register	50.00	55.00
<b>Miscellaneous Charges</b>		
Civil Funeral Celebrant	200.00	205.00
Reprinting of Invoice Schedule	27.00	27.00
<b>Plaques (10 year lease)</b>		
Bronze plaque	255.00	262.50
Renewal for further 10 years	120.00	125.00
Granite plaque on Planter – Four Seasons/ Runcorn Cemetery Sundial	410.00	420.00
Renewal for further 10 years	165.00	170.00
<b>Book of Remembrance -</b>		
2 line entry	97.00	100.00
3 line entry	124.00	130.00
4 line entry	153.00	160.00
5 line entry	180.00	185.00
6 line entry	210.00	220.00
7 line entry	238.00	245.00
8 line entry	267.00	275.00
Flower designs	84.00	90.00
Other designs	94.00	100.00
Extra line to existing entry	50.00	55.00
<b>Slate Tablets</b>		
Slate Tablets per letter	4.70	5.00
<b>Sanctum Vaults:</b>		
10 year lease (includes wooden casket)	620.00	640.00
Renewal for further 10 years	280.00	290.00
20 year lease (includes wooden casket)	825.00	850.00
Renewal for further 20 years	400.00	415.00
Placing 2nd casket of remains – Monday to Friday only	65.00	68.00
Opening vault on request	35.00	40.00
<b>Design and Lettering (prices exclusive of VAT)</b>		
Lettering (per letter)	4.25	4.38
Small design	80.00	82.50
Large design	105.00	108.00
Photo tile (portrait – 1 person)	145.00	150.00
Photo tile (landscape – 2 persons)	190.00	195.00
<b>Outdoor Facility Charges</b>		
<b>Summer Games:</b>		
Adult Bowling Green Card (Annual)	25.00	26.00
Couples Bowling Green Card (Annual) (in same household)	40.00	41.00
Junior Bowling Green Card (Annual)	12.50	13.00

<b>Outdoor Facility Charges (continued)</b>	<b>2017/18</b>	<b>2018/19</b>
Summer Rugby Adult	550.00	550.00
Summer Rugby Juniors - #	326.00	326.00
<b>Winter Games:</b>		
Adult B/B Pitch Hire (Alternate weeks)	550.00	564.00
Junior B/B Pitch Hire (Alternate weeks)	326.00	334.00
Mini Soccer B/B Hire	245.00	252.00
Adult Baseball Field (Annual)	1,632.00	1,673.00
Junior Baseball Field (Annual)	816.00	837.00
<b>Bandstand Hire</b>		
Halton Constituted Community Groups	POA	POA
Halton Registered Charities	POA	POA
<b>Event Land Hire – Non Commercial</b>		
Halton Constituted Community Groups	POA	POA
Halton Registered Charities	POA	POA
Land Hire Bond (Refundable)	1,000.00	POA
<b>Event Land Hire - Commercial</b>		
Commercial Land Hire	POA	POA

**PUBLIC HEALTH & PUBLIC PROTECTION SERVICES**

	2017/18	2018/19
<b>Environmental Information</b>		
Basic outstanding Environmental Health search	Free	Free
Access to information on Public Register	Free	Free
Provision of other environmental information that is not publicly available (per hour)	N/A	20.93
<b>Environmental Protection Act</b>		
List of authorised part "B" Processes	41.62	42.65
List of authorised part "A" Processes	42.66	43.70
<b>Condemned Food Certificates</b>		
Disposal of condemned food following statutory or voluntary process	At cost	At cost
<b>Certification of Food Products for Export</b>		
Certificates requiring signature	64.20	65.80
Other documents requiring stamp	21.25	21.80
<b>National Food Hygiene Rating Scheme</b>		
Request for Re-Inspection	N/A	112.65
<b>Kennelling of Dogs</b>		
Reclaiming of Stray Dogs	On Application*	On Application*
Collection of Dogs from repossessed premises	79.10	81.10
Transportation of non-seized animals i.e. dogs/cats to kennels or other premises	79.10	81.10
*As agreed with Strategic Director People or Director of Public Health		
<b>EPA Authorisation</b>		
Application	Statutory fee	Statutory fee
Renewal	Statutory fee	Statutory fee
<b>Health and Safety At Work Act 1974 etc.</b>		
Provision of information obtained under the Act including production of statements and reports as requested (per hour)	N/A	20.93
<b>Acupuncture, Tattooing, Ear Piercing and Electrolysis Establishments</b>		
Registration fee	110.40	113.20
Additional Individual Operator Registration	34.95	35.80
Border Agency Accommodation Inspections	73.70	75.50
Return of Seized Sound Equipment (Noise Act 1996)	130.05	133.30
Licence and renewal for Houses in Multiple Occupation (HMO) up to 5 beds for 3 years	425.00	435.60
Additional charge for licence for House in Multiple Occupation (HMO) with more than 5 beds up to a maximum of £600 for 3 years	30.00 per unit	30.80 per unit
Housing Enforcement Notices under Section 49 of the Housing Act 2004	185.00	189.60
Petroleum Consolidation Regulations 2014 Certificate and Licensing	Statutory Fee	Statutory Fee
<b>Pest Control Charges</b>		
Commercial Charge for all pests (per hour, minimum 1 hour)	75.00	76.90
<b>School Charge:</b>		
Ants	54.10	55.45

<b>School Charge: (continued)</b>	<b>2017/18</b>	<b>2018/19</b>
Fleas	54.10	55.45
Wasps	54.10	55.45
Cockroaches	54.10	55.45
Mice	54.10	55.45
Rats	54.10	55.45
<b>Domestic Charges - #:</b>		
Ants	54.10	55.45
Fleas	54.10	55.45
Wasps	48.90	50.10
Bedbugs	60.45	62.00
Cockroaches	31.20	32.00
Mice	31.20	32.00
Rats	Free	Free
<b>Regulatory Enforcement and Sanctions Act</b>		
The first 10 hours of advice in a financial year to all businesses	Free	Free
Hourly rate for additional consultancy to primary authority businesses	56.25	57.70
<b>Trading Standards Services</b>		
Fireworks		
Type of Application		
One year licence to store explosives where, by virtue of regulation 27 of, and schedule 5 to, the 2014 Regulations, a minimum separation distance of greater than 0 metres is prescribed. Statutory fee.	185.00	185.00
Two year licence to store explosives where, by virtue of regulation 27 of, and schedule 5 to, the 2014 Regulations, a minimum separation distance of greater than 0 metres is prescribed. Statutory fee.	243.00	243.00
Three year licence to store explosives where, by virtue of regulation 27 of, and schedule 5 to, the 2014 Regulations, a minimum separation distance of greater than 0 metres is prescribed. Statutory fee.	304.00	304.00
Four year licence to store explosives where, by virtue of regulation 27 of, and schedule 5 to, the 2014 Regulations, a minimum separation distance of greater than 0 metres is prescribed. Statutory fee.	374.00	374.00
Five year licence to store explosives where, by virtue of regulation 27 of, and schedule 5 to, the 2014 Regulations, a minimum separation distance of greater than 0 metres is prescribed. Statutory fee.	423.00	423.00
One year renewal of licence to store explosives where a minimum separation distance of greater than 0 metres is prescribed. Statutory fee.	86.00	86.00
Two year renewal of licence to store explosives where a minimum separation distance of greater than 0 metres is prescribed. Statutory fee.	147.00	147.00
Three year renewal of licence to store explosives where a minimum separation distance of greater than 0 metres is prescribed. Statutory fee.	206.00	206.00
Four year renewal of licence to store explosives where a minimum separation distance of greater than 0 metres is prescribed. Statutory fee.	266.00	266.00
Five year renewal of licence to store explosives where a minimum separation distance of greater than 0 metres is prescribed. Statutory fee.	326.00	326.00
One year licence to store explosives where no minimum separation distance is prescribed. Statutory fee.	109.00	109.00
Two year licence to store explosives where no minimum separation distance is prescribed. Statutory fee.	141.00	141.00

<b>Trading Standards Services (continued)</b>	<b>2017/18</b>	<b>2018/19</b>
Three year licence to store explosives where no minimum separation distance is prescribed. Statutory fee.	173.00	173.00
Four year licence to store explosives where no minimum separation distance is prescribed. Statutory fee.	206.00	206.00
Five year licence to store explosives where no minimum separation distance is prescribed. Statutory fee.	239.00	239.00
One year renewal of licence to store explosives where no minimum separation distance is prescribed. Statutory fee.	54.00	54.00
Two year renewal of licence to store explosives where no minimum separation distance is prescribed. Statutory fee.	86.00	86.00
Three year renewal of licence to store explosives where no minimum separation distance is prescribed. Statutory fee.	120.00	120.00
Four year renewal of licence to store explosives where no minimum separation distance is prescribed. Statutory fee.	152.00	152.00
Five year renewal of licence to store explosives where no minimum separation distance is prescribed. Statutory fee.	185.00	185.00
Varying the name of licensee or address of site. Statutory fee.	36.00	36.00
Any other kind of variation.	Reasonable cost to the licensing authority of having the work carried out	Reasonable cost to the licensing authority of having the work carried out
Transfer of licence. Statutory fee.	36.00	36.00
Replacement of licence. Statutory fee.	36.00	36.00
Weights and Measures charged per office hour	60.00	61.32
Feeding stuffs – Manufacturing (statutory fee)	451.00	451.00
Feeding stuffs – Placing on the Market (statutory fee)	226.00	226.00
<b>PUBLIC HEALTH</b>		
Health Improvement Team – exercise session charge	2.50	2.75

**COMMUNITY DEVELOPMENT**

	2017/18	2018/19
<b>COMMUNITY CENTRES</b>		
<b>Activities</b>		
Badminton (Juniors)	9.10	9.30
Badminton (Adults)	11.25	11.50
Climbing Wall (Adults – per hourly session)	2.65	2.70
Climbing Wall (Juniors – per hourly session)	1.05	1.10
Climbing Wall (Hire per hour inc. instructor)	36.50	37.50
<b>Community Groups:</b>		
Room Hire – Hall (per hour)	8.60	8.80
Room Hire – Small Room (per hour)	3.40	3.50
Room Hire – Medium Room (per hour)	4.90	5.00
Room Hire – Large Room (per hour)	5.50	5.60
<b>Private Groups:</b>		
Room Hire – Hall (per hour)	10.70	11.00
Room Hire – Small Room (per hour)	4.30	4.40
Room Hire – Medium Room (per hour)	5.95	6.10
Room Hire – Large Room (per hour)	6.65	6.80
<b>Commercial Groups:</b>		
Room Hire – Hall (per hour)	12.90	13.30
Room Hire – Small Room (per hour)	5.65	5.80
Room Hire – Medium Room (per hour)	7.35	7.60
Room Hire – Large Room (per hour)	7.85	8.10
Weekend Room Hire	Relevant room hire charge	Relevant room hire charge
	+50%	+50%
Performing Rights (of total charge)	5%	5%
Sportshall at Upton Community Centre (Adults)	33.15	33.50
Sportshall at Upton Community Centre (Juniors)	26.50	27.00

**LEISURE & RECREATION**

	2017/18	2018/19
<b>Swimming</b>		
Adult	3.80	3.90
Junior	2.20	2.25
Halton Leisure Card (HLC)	2.30	2.40
Aquababes	3.20	3.30
Private lesson 121	15.50	16.00
Private lesson 221	21.30	22.00
Child Swim Lesson - 30 min membership	20.20	20.20
Child Swim Lesson - 60 min membership	26.70	26.70
Adult Swim Lesson - 30 min membership	20.20	20.20
Private lesson 121 membership	52.00	53.00
Private lesson 221 membership	33.60	34.00
Crash Course - 30 min (5 day)	21.80	22.00
<b>Memberships</b>		
Single membership	31.50	31.50
Joint membership	55.90	55.90
HLC Membership	25.20	25.20
Swim Only membership	23.50	23.50
Gym only membership (BRC/RSP)	15.99	15.99
Gym only membership (KLC)	17.99	17.99
Teen Membership	15.99	15.99
Family membership	63.00	63.00
Swim concession membership	18.50	18.50
<b>Activities</b>		
Bowls	53.00	53.00
Halton Day Services	87.00	89.00
Men's 50+ Badminton	4.00	4.10
Karate Club	23.00	23.50
Trampoline Private Hire	13.00	13.30
Badminton Club Hire (Per court, per hour, plus admission)	5.05	5.20
Liverpool Canoe Club	47.50	48.50
Netball Leagues	265.00	280.00
Back to Netball	3.10	3.20
Sports Hall Admit Junior	1.20	1.25
HLC Admit	1.40	1.45
Squash Adult	3.80	3.90
Squash Junior	1.90	2.00
Casual Gym/Aerobics	5.20	5.20
Junior Fitness	2.60	2.60
Health Suite	6.10	6.10
Table Tennis Adult	2.60	2.60
Table Tennis Junior	1.35	1.40
Spectator Adult	0.50	0.50
Spectator Junior	0.25	0.25
Spectator HLC	0.25	0.25
Half Hall Booking KLC	44.50	50.00
Full Hall Booking KLC	89.00	91.00
Gymnasium KLC	34.00	34.00
Creche	26.80	26.80
Swimming Pool KLC	63.00	64.50
Small Pool	46.00	47.00
Studio 1 & 2	28.00	29.70
Swimming Pool RSP	29.00	29.70
Swimming Pool BRC	56.50	57.50
Five a Side Block Booking BRC	47.00	48.00
Full Hall Booking Adult BRC	68.00	69.50
Half Hall Booking Junior BRC	22.50	24.00
Full Hall Booking Junior BRC	38.75	39.50

<b>Activities (continued)</b>	<b>2017/18</b>	<b>2018/19</b>
Gymnasium Adult BRC	31.00	31.75
Gymnasium Junior BRC	21.00	21.50
Astro Casual Adult	40.00	40.00
Astro Casual Junior	20.00	22.00
Frank Myler Activity Room Block Booking	15.00	15.50
Frank Myler MUGA Block Booking	12.50	13.00
Halton Leisure Card	4.00	4.00
<b>LIBRARY SERVICES</b>		
<b>Loan Charges</b>		
Talking Books (3 weeks)	1.30	1.30
Talking Books - Leisure Card Holders (3 weeks)	0.80	0.80
DVDs Children's collection for 1 week	1.40	1.40
Learning for Life Collection – Non book Items (3 weeks)	1.30	1.30
Learning for Life Collection – Non book Items – Leisure Card Holders	Free	Free
<b>Fines on Overdue Items</b>		
<b>Books, Talking Books, CDs, and Learning for Life Collection:</b>		
Adult's Tickets (£2.00 maximum fine) (per day)	0.15	0.15
Children's Tickets	No charge	No Charge
Young Person's Tickets	No charge	No Charge
Leisure Card Holder (£2.00 maximum fine) (per day)	0.05	0.05
Additional Administrative Charge for Overdue Reminders	0.30	0.30
<b>Reservation Fees</b>		
Items in Stock	Free	Free
Items Bought Into Stock	2.50	2.50
Items Bought Into Stock – Leisure Card Holders	1.50	1.50
Items Obtained From Other Libraries or British Library	10.00	11.00
Items Obtained From Other Libraries or British Library – Leisure Card Holders	7.00	7.50
<b>Personal Computer Bookings</b>		
Printing (per page) – Black and White	0.15	0.15
Printing (per page) – Colour	0.25	0.25
Printing (per page) – Black and White – Leisure Card Holders	0.10	0.10
Printing (per page) – Colour – Leisure Card Holders	0.15	0.15
<b>Photocopies</b>		
A4 (per sheet)	0.15	0.15
A3 (per sheet)	0.25	0.25
<b>Fax</b>		
Per Sheet Received	0.50	0.50
To UK – First Sheet	1.00	1.00
To UK – Subsequent Sheets	0.25	0.25
To Europe – First Sheet	2.00	2.00
To Europe – Subsequent Sheets	0.50	0.50
To Outside Europe – First Sheet	3.00	3.00
To Outside Europe – Subsequent Sheets	1.00	1.00
<b>Lost Tickets</b>		
Adults	2.00	2.20
Children and Leisure Card Holders	1.00	1.10
<b>Room Hire</b>		
Community Groups – Meeting Room 2 (per hour)	12.00	12.50
Community Groups – Meeting Room 3 (per hour)	12.00	12.50
Community Groups – Meeting Room 2 & 3 (per hour)	24.00	25.00
Community Groups – Meeting Room 4 (per hour)	7.00	7.25



<b>Room Hire (continued)</b>	<b>2017/18</b>	<b>2018/19</b>
Community Groups – Meeting Room 5 – ICT Suite (per hour)	13.50	14.00
Community Groups – Meeting Room 6 (per hour)	10.00	10.25
Community Groups – Meeting Room 7 (per hour)	8.50	8.75
Community Groups - Meeting Room - Runcorn (per hour)	9.50	9.75
Standard Rate Meeting Room 2 (per hour)	14.50	15.00
Standard Rate Meeting Room 3 (per hour)	14.50	15.00
Standard Rate Meeting Room 2 & 3 (per hour)	29.00	30.00
Standard Rate Meeting Room 4 (per hour)	8.50	8.75
Standard Rate Meeting Room 5 – ICT Suite (per hour)	14.50	15.00
Standard Rate Meeting Room 6 (per hour)	12.00	12.50
Standard Rate Meeting Room 7 (per hour)	9.50	9.75
Standard Rate Meeting Room - Runcorn (per hour)	12.00	12.50

**WASTE & ENVIRONMENTAL IMPROVEMENT SERVICES**

	<b>2017/18</b>	<b>2018/19</b>
<b>Waste Management</b>		
Charge for a new or replacement wheeled bin	27.50	28.00
Charge for the collection of bulky household items	22.50	24.00
Charges for the collection of commercial waste	5.80	6.00
Additional items each (maximum of 10 items per collection)		
Charge for collection of garden waste (paid HDL)	30.00	32.00
Charge for collection of garden waste (paid online)	25.00	27.00
Charge for the collection of commercial waste	Increase of 2% on 2016/17 charges	Increase of 2.5% on 2017/18 charges

**STADIUM**

	<b>2017/18</b>	<b>2018/19</b>
<b>Room Hire</b>		
Bridge Suite	420.00	420.00
Karalius Suite	220.00	220.00
Single Box	65.00	65.00
Double Box	130.00	130.00
Triple Box	195.00	195.00
<b>Pitch Hire</b>		
7-Aside - Peak	75.00	75.00
7-Aside - Off Peak	55.00	55.00
5-Aside - Peak	45.00	45.00
5-Aside - Off Peak	40.00	40.00

**ECONOMY, ENTERPRISE & PROPERTY SERVICES**

**PROPERTY SERVICES**

Industrial Estate Service Charges

**2017/18**

**2018/19**

Based on actual costs for the preceding year with uplift for inflation

Based on actual costs for the preceding year with uplift for inflation

**ADULT LEARNING CLASSES**

Maths

Free

Free

English

Free

Free

HEP Employability Skills

Free

Free

Employability Skills

Free

Free

5 Week Courses – Cake Decorating, Calligraphy

30.00

30.00

10 Week Courses

60.00

60.00

22 Week Courses + £30 registration fee

120.00

120.00

33 Week Courses + £30 registration fee

160.00

160.00

Any course that does have a fee attached may be subject to fee remission (either 50% or 100%) dependant on which benefits the learner may be claiming

**APPENDIX B**

**THE BRINDLEY**

	<b>2018/19</b>	<b>2019/20</b>
<b>The Theatre</b>		
<b>Commercial Hirers (1 performance or up to 8 hours):</b>		
Monday to Thursday	1,300.00	1,400.00
Friday to Sunday	1,450.00	1,600.00
<b>Community Hirers (1 performance or up to 8 hours):</b>		
Monday to Thursday	790.00	840.00
Friday and Saturday	890.00	960.00
Rehearsal Performance per 4 Hours (Monday to Thursday)	385.00	400.00
<b>The Studio</b>		
<b>Per 8 hour performance with technical support:</b>		
Monday to Thursday	385.00	395.00
Friday, Saturday and Sunday	435.00	445.00
<b>Per 4 hour rehearsal with technical support:</b>		
Monday to Thursday	225.00	230.00
Friday, Saturday and Sunday	275.00	280.00
<b>Per 4 hours dressing room facility:</b>		
Monday to Sunday	175.00	190.00
<b>Per 8 hours dressing room facility:</b>		
Monday to Sunday	280.00	29.00
<b>Per 12 hour dressing room facility:</b>		
Monday to Sunday	380.00	390.00
<b>Workshops Per 1 hour (studio):</b>		
Monday to Thursday (10am – 5pm) per hour	30.00	30.00
Saturday to Sunday	POA	POA
Technical Support	POA	POA
<b>Workshops Per 4 hours (studio):</b>		
Monday to Thursday (10am – 5pm) per hour	225.00	225.00
Saturday to Sunday	POA	POA
Technical Support	Included in above rate	Included in above rate
<b>Education Room Hire</b>		
Hourly Rate	25.00	25.00
Day Rate	80.00	80.00
Technical Support	POA	POA
<b>Gallery Walls Hire</b>		
Standard Hire (Per Month)	N/A	350.00
Community Hire (Per Month)	N/A	No Charge
<b>Foyer Cabinet Display</b>		
Standard Hire (Per Month)	N/A	60.00
Community Hire (Per Month)	N/A	No Charge
<b>Additional Charges</b>		
Inclusion within the Brindley season Brochure	170.00	180.00
Brindley Website Facebook Advert	POA	POA
Brindley to manage ticket sales (per ticket)	0.60	0.55
Programme/Merchandise sales by Brindley staff	100.00	100.00
Additional technicians (per hour)	17.00	19.00

<b>Additional Charges (continued)</b>	<b>2018/19</b>	<b>2019/20</b>
Pre rig (sound, lighting or stage) (Monday to Friday)	355.00	375.00
Pre rig (sound, lighting or stage) (Saturday, Sunday or Bank Holidays)	400.00	420.00
Use of the orchestra pit	170.00	175.00
Smoke Machine (day)	25.00	26.00
		78.00
Smoke Machine (3 days +)	75.00	
Haze Machine (day)	25.00	26.00
Haze Machine (3 days +)	75.00	78.00
Strobe Lights (day)	25.00	26.00
Strobe Lights (3 days +)	75.00	78.00
Radio Mics (each)	35.00	35.00
Radio Mics (3 days +) (per mic)	105.00	105.00
Music Stand and Light (day)	5.00	7.00
Music Stand and Light (3 days +)	15.00	21.00
Theatre Projector (day)	130.00	135.00
Theatre Projector (3 days +)	390.00	405.00
Studio Projector and Screen (day)	70.00	72.00
Studio Projector and Screen (3 days +)	210.00	216.00
Media Package – Projector and DVD Player (day)	60.00	52.00
Media Package – Projector and DVD Player (3 days +)	180.00	156.00
Harlequin Dance Floor (day)	75.00	80.00
Harlequin Dance Floor (3 days +)	225.00	240.00
Star Cloth (day)	100.00	105.00
Star Cloth (3 days +)	300.00	315.00
Gauze (day)	50.00	52.00
Gauze (3 days +)	150.00	156.00
Pyrotechnics (day)	POA	POA
Pyrotechnics (week)	POA	POA
Steinway Grand Piano – (Theatre only) (day)	130.00	135.00
Steinway Grand Piano – (Theatre only) (3 days +)	390.00	390.00
Steinway Grand Piano tune (Theatre only) (weekday)	135.00	140.00
Steinway Grand Piano tune (Theatre only) (weekend)	170.00	175.00
Post show bar	75.00	110.00
Corkage Per Bottle (Wine)	10.00	10.00
Café Facility Per Hour (outside of normal opening hours –)	45.00	40.00
Venue Catering & Terrace Café Hire	POA	POA

**Appendix C****REGISTRARS SERVICE**

	<b>2018/19</b>	<b>2019/20</b>
<b>Boston Suite and Lounge</b>		
Monday to Thursday	210.00	220.00
Friday	245.00	260.00
Saturday	285.00	300.00
Sunday (11am to 1pm)	360.00	380.00
Bank Holiday	460.00	480.00
<b>Civic Suite, Runcorn Town Hall</b>		
Monday to Thursday	315.00	330.00
Friday	325.00	340.00
Saturday	360.00	380.00
Sunday (11am to 1pm)	400.00	420.00
Bank Holiday	500.00	520.00
<b>Leiria or Members Room, Runcorn Town Hall</b>		
Monday to Thursday	285.00	300.00
Friday	295.00	310.00
Saturday	315.00	330.00
Sunday (11am to 1pm)	370.00	390.00
Bank Holiday	470.00	490.00
<b>Council Chamber Runcorn Town Hall and Approved Premises</b>		
Monday to Thursday	390.00	410.00
Friday	410.00	430.00
Saturday	470.00	490.00
Sunday	550.00	580.00
Bank Holiday	650.00	680.00